



PTA Meeting Minutes: Thursday 13 May 2021- Virtual meeting via Zoom

Attendees: Sandra, Robyn, Wendy, Chris, Syreeta, Tajinder, Gemma, Hannah, Gurcharan, Preena, Mrs Kent & Mrs McCarthy

Apologies – Michelle

Item	Subject of Discussion	Actions
1	Apologies	
2	<u>Welcome & Minutes of Last Meeting</u> Thank you to everyone for coming along this evening to our virtual meeting. Minutes of the last meeting were agreed.	Tajinder
3	<u>Finance Update</u> We have raised an amazing £12,192! We are very grateful to all the families that have continued to support the PTA. Most recently, we have helped the school to purchase new books, spelling scheme and laminators to help keep resources safe to use. Wendy confirmed that although the children have not been able to go on trips and have visitors, PTA funds will be used for events planned for all the children in the Summer Term. PTA laptops have been used throughout the year groups.	Robyn
4	<u>Riverbridge Recipes</u> We have launched Riverbridge Recipes this week. An email has gone out to all parents and we have received two entries already. We hope the entries will keep trickling in. Deadline is 28 May. We would like to encourage our school staff and teachers to also contribute. The children would love to see what their teachers like to cook! It will give the recipe books a nice personal touch if as many people as possible contribute to it. Further updates will follow in due course. Thank you to Hannah for taking this forward.	Hannah



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5	<p><u>Sponsored Scoot and Entertainment Packs</u></p> <p>School are kindly organising a sponsored scoot for w/c 24th May. The children will love the opportunity to bring in their scooters and take part in an obstacle course as part of their PE lessons. Thank you to the staff for organising it. The letter and sponsor form are with school- once dates are filled in, please can these go out to all children in their book bags. Sponsor money to be returned to school after half term.</p> <p>We received two donations of DVDs and a number of CDs. We are going to make 'entertainment packs' again as these were popular last time we did this. Thank you to those who gave us their DVD's and CD's. More details to follow as to when these will be available for sale.</p> <p>Chris- will lead on comms.</p>	Gurcharan
6	<p><u>Raffle & Summer Fair</u></p> <p>All being well, we are looking forward to our Summer Fair: <u>PTA Party in the Park</u> on <u>Friday 2 July 2021 from 3pm to 7pm.</u> We will also draw the raffle that day.</p> <p>Raffle: If anyone can help with requesting prizes from various organisations, please get in touch. Also, if you have any unwanted and unused gifts, please consider donating them to the PTA so we can use them as gifts/prizes.</p> <p>PTA Party in the Park:</p> <p>We discussed options and the consensus is that we should plan an event that will allow everyone the opportunity to come along, enjoy the stalls and some entertainment in a relaxed environment. We need to be mindful of restrictions and ensure that we are planning for a 'safe' event.</p> <p>The plan: To run our traditional stalls – BBQ, bar, hook a duck, tombola etc. We can't run any of these stalls without volunteers. A big plea for parents, carers and grandparents to come forward and help with the stalls, set up etc.</p> <p>Additionally, we will need volunteers to set up and clear up at the end.</p> <p>Entertainment: Crazy Hazy will provide entertainment during the event. One show for the younger children, music played thereafter. The final hour will be a party/disco, with games and entertainment to include the older children and grown ups too.</p> <p>Please can school consider whether groups of children might like to perform (sing, act, play an instrument etc) as it would be nice for them to be part of the party, but also because they have missed out on Christmas concerts last/this year.</p> <p>*** Stalls will be closed by 6pm (except food and drink) to allow everyone to join in the party. *****</p>	





PTA

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	<p>Key actions:</p> <p>Stalls: Tajinder to circulate list of stalls to PTA group to seek lead volunteers. Two stalls per year group would be best.</p> <p>Lead volunteers are asked to use their network of parents to seek helpers to run the stalls. Centrally, we can ensure all items for stall are available, as well as prizes. We will also use our comms channels to seek volunteers.</p> <p>BBQ: Syreeta to organise hiring of barbeque (check if it comes with equipment/tools/gas)</p> <p>Ice Cream Van: Wendy to organise the booking of the van</p> <p>Cash Handling: Look into the sum up machines and how these can be used effectively and securely. These will be used on the BBQ and drinks stall.</p> <p>Crazy Hazy: Tajinder to book CH.</p>	
	<p>Date of Next meeting : TBC- We might meet outdoors if restrictions still allow us to!</p> <p>Date:</p> <p>Meeting ID:</p> <p>Password:</p>	



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