

Minutes of Riverbridge PTA AGM – Monday 15th September 2025

Present

Robyn Russell-Hughes, Sylvia Johnston, Paul Grimwood, Clare Drake, Holly Greenland, Lisa Bond, Yuki Rawal, Anne Hogarth, Jenny Sansom, Preena Pankhania, Rachel Melton, Joe Lewis, Ellie May, Chris Lean, eKaterina Moteva

Chairman & Treasurers Report

See attached separately

Voting in New Committee for 2025/2026 Academic Year

Everyone agreed to the following committee members:

Chair – Robyn Russell-Hughes

Treasurers – Joe Lewis & Rachel Melton

Media & Communications – Chris Lean

Secretary – Lisa Bond

Upcoming Events

Term 1:

Welcome Back Party – 11/10/25

Robyn is waiting to hear back from Frosts to supply the bar

All agreed we should sell hot dogs and samosas

Over the summer holidays Sylvia cleaned the PTA cupboard and we need to buy more sweets and popcorn. For the Welcome Back Party we will sell all sweets as the children will be with their grown-ups but any at other event we will sell only vegan sweets. To buy only vegan sweets moving forward. If we don't get enough volunteers to run the games stalls, we will allow Year 7 children to run them if they are supervised by an adult.

Photo booth has been booked again as it was a great success last year.

Stuart is DJing.

Ellie May has a small baking business and volunteered to help with the cake stall and provide some themed cakes.

PTA to arrive from 3pm to start setting up.

This year we are using a new fireworks company as they are a local business.

Panto – 30/11/25 @ 13.30

This year's Panto will be Aladdin.

We will be selling hot drinks & mince pies 1 hour before it starts.

School Discos & Nursery/Reception party in December. Dates TBC.

Christmas Card Designs

The children have completed their designs and they have been sent back to the printing company. We should receive 25% of the proceeds as we have returned them by the first returns date.

Term 2:

Easter Trail

Not discussed – to be discussed at next meeting

Staines 10k – May 2026

We have had 2 runners already express they will be running next year for Riverbridge. Discussion on whether we should have Riverbridge running tops printed for our runners – Preena to ask her contact at Our Lady as they have tops for their runners.

School Discos & Nursery/Reception party – Dates TBC

We discussed moving the disco from the summer term into either the end of term 2 or the end of May half term as there are a lot of events already happening in the summer term plus the last 2 years have been unbearably hot.

Term 3:

Summer Fair – July 2026 – exact date TBC

Themes needed for the fair.

AOB

Target for next year was decided to remain the same as 2024/2025 = £15,000
We currently have £18,000 in the account and Robyn asked Mr Grimwood for any suggestions on projects the school would like help with this academic year.
Teachers will receive £100 each for their classroom.

There was only 1 class in year 2 that hasn't yet got a volunteer to be the Whatsapp admin.
Chris to look into whether we should have an Instagram page as well as the Facebook page as we are not sure how many people now use Facebook.

Robyn had information on The Parents Lottery which is run by Parent Kind. It costs a minimum of £1 a month and the school receives 60p of every £1. The prizes range from £5-£25,000.

The school have received a lot of second hand uniform which needs to be washed and ironed before selling.

We received £500 last year from the clothes recycling charity and we will need to advertise this again.

Robyn has already started gathering names of year 6 children for the leavers hoodies and

these will be advertised by Easter.

Tesco Stronger Starts Grants (blue tokens in the store) can give up to £1,500 for a specific project/item. We will send a request to the Ashford store.

Date of next meeting Monday 10/11/25 at 6pm