



**Park Avenue Base:** Park Avenue, Staines upon Thames, Middlesex TW18 2EF  
**Knowle Green Base:** Knowle Green, Staines upon Thames, Middlesex TW18 1AJ

**Telephone:** 01784 227960

**E-mail:** office.riverbridge@lumenlearningtrust.co.uk

**Website:** www.riverbridgeprimary.co.uk

**Headteacher: Mr P Grimwood BA (Hons); NPQH**  
**Executive Principal: Mrs M E McCarthy MA; Ed.M**

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12th September 2023

Dear Parents,

Children in Year 4 swim as part of our P.E. curriculum and this year each class will swim for 1 term; 4T in the Autumn term commencing **Monday 18th September to 27th November** –They will not swim on 23rd October (Half term) and 30th October (Inset Day). 4P will swim in the Spring term and 4V in the Summer term. The lessons will be taught by qualified swimming teachers but the class teacher will also be poolside.

These lessons will take place on **Mondays** and the children will leave school at 2pm and walk to Spelthorne Leisure Centre accompanied by Riverbridge Staff.

Please collect your child from the Leisure Centre at 3.20pm. Please wait in the foyer and the teacher will release the children to you there. Children who have not been collected from the Leisure Centre will be walked back to Park Avenue base for collection at 3.40pm. We will not allow the children to be released to parents/carers or club leaders along the route between the Leisure Centre and the school office at Park Avenue base. Any changes to the collection of your child must be notified to the class teacher in the morning as we need to ensure the correct ratios are adhered to at all times.

If your child attends after school clubs, please note the following:

Riverbridge After School Club at Knowle Green base - children will be taken there from the Leisure centre at 3.30pm

If your child is allocated a place at PAB Football Club children will be walked back to the office at Park Avenue base and they will join the club at 3.40pm.

Children will need a towel and swimsuit/trunks preferably in a dark colour, all should be named. Please note children cannot swim in bikinis or very long surf style shorts. It is acceptable for the children to wear goggles, and verruca socks should be worn if needed. If you would like your child to wear a swimming hat, please teach them to be able to put them on. As in all P.E lessons no jewellery should be worn. Space in the changing rooms and school cloakrooms is limited so please provide kit in a named backpack.

The cost of swimming lessons is currently £3.20 per week. The amount due for 4T this term is £28.80 payment should be paid via our Online Payments Website [www.scopay.com/riverbridge-pri](http://www.scopay.com/riverbridge-pri). The cost of the lessons is charged to us by the Leisure Centre and there will be three swimming coaches in attendance along with Riverbridge staff.

Unfortunately, if your child cannot swim because they are unwell, although well enough for school, we will be unable to make a refund for that session. The children still have to be supervised while



the class swims and swimming teachers are booked for a full class and charged as such. If this creates any problems, please speak to your child's class teacher. The swimming pool teachers have asked that we remind parents who choose to watch the lessons from the public gallery that school swimming lessons follow a structured programme. It can be very distracting for the children if parents are calling and waving even though I am sure it is not intended that way.

Thank you for your support which enables us to provide this valuable and fun addition to our P.E. provision. As ever if you have any concerns please speak to the class teacher or the school office who will be pleased to help.

Yours sincerely,

A handwritten signature in cursive script that reads "R Phelan".

Mrs R Phelan  
Year Group Leader